



March 28, 2023

Palmer Jenkins, Jr., Superintendent  
Grand Teton National Park  
P.O. Box 170  
Moose, WY 83012

Re: Notice of Intent to Initiate Business Activities and Impose Associated Rates and Prices  
at the Jackson Hole Airport

Dear Superintendent Jenkins:

This notice is sent in accordance with the Agreement Between the United States Department of the Interior and the Jackson Hole Airport Board, which was effective as of April 27, 1983, and amended as of July 29, 1985, July 30, 2003, May 18, 2011, and September 1, 2013 ("Use Agreement"). The Use Agreement at Section 9 concerns the conduct of permitted business activities (Section 9(a)) and the imposition of associated rates and prices (Section 9(b)).

The Jackson Hole Airport Board, beginning May 1, 2023, will assume the proprietary exclusive right to serve as the Fixed Base Operator ("FBO"), under the name Jackson Hole Flight Services. FBO services are explicitly listed as permitted business activities in Attachment E of the Use Agreement. Nevertheless, because FBO services historically were provided by private businesses and in the future will be provided directly by the Airport, we are providing notice of the initiation of these business activities as set forth in Section 9(a) of the Use Agreement.

In connection with the operation of Jackson Hole Flight Services, the Airport intends to develop a pricing schedule for fuel; aircraft storage; aircraft servicing, maintenance and repair; and other FBO services. The Airport Board understands its obligations under the Use Agreement Section 9(b) to charge fair and reasonable rates and prices for these FBO services. Here again, we are providing notice of our intent to implement new rates and prices as set forth in Section 9(b) in light of the transition to Jackson Hole Flight Services.

The Fourth Amendment to the Use Agreement amended Section 3 by changing the formula used to calculate the percentage of Operating Receipts to be paid by the Airport Board to the United States. By letter exchange dated May 8, 2018, and June 4, 2018 (copies attached), the parties agreed that not all revenue derived from the Airport-operated FBO should be considered Operating Receipts but rather only the net revenues transferred from the FBO account to the Airport account. Nothing has changed since 2018, and the Airport, unless instructed otherwise, intends to calculate and remit the percentage of Operating Receipts as set forth in the 2018 letter exchange.



**JACKSON HOLE AIRPORT**

P.O. Box 159 • Jackson, WY 83001 • 307.733.7695 • Fax: 307.733.9270

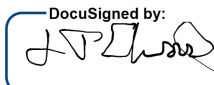
*James P. Elwood, AAE, Executive Director*

The Airport Board continues to believe that the assumption of the proprietary exclusive right to provide FBO services will help ensure compliance with our obligations under the Use Agreement while providing a high level of customer service to Airport users.

Should you have any questions regarding this notice, please do not hesitate to contact me.

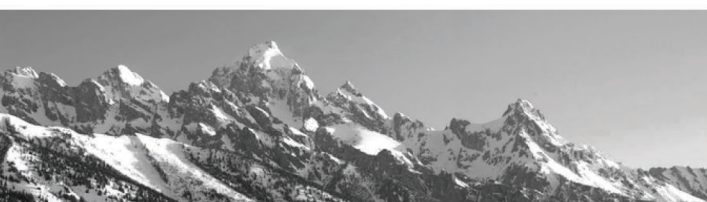
Very truly yours,

JACKSON HOLE AIRPORT BOARD

DocuSigned by:  
  
By: \_\_\_\_\_  
47EE503CF5AF4FD...  
Jim Elwood  
Executive Director

Attachments:

1. Letter from Jim Elwood to David Vela (May 8, 2018) (unsigned)
2. Letter from David Vela to Jim Elwood (June 8, 2018)



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